



King County

**JAIL PUBLIC HEALTH NURSE
(CONTINUOUS QUALITY IMPROVEMENT - JAIL PHN)
PUBLIC HEALTH-SEATTLE & KING COUNTY
CHARS / JAIL HEALTH SERVICES
Hourly Rate Range \$26.18 - \$34.92
Job Announcement No.: 02RM2804
OPEN: 9/18/02 CLOSE: Until Filled**

WHO MAY APPLY: This position is open to all qualified candidates.

WHERE TO APPLY: Required forms and materials **must** be sent to: **Nursing Services, 999 3rd Avenue, Suite 1200, Seattle, WA 98104**. Applications materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Mary Fatica at (206) 296-4117 for further inquiries. You may fax your application to Mary at (206) 205-6236. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

FORMS AND MATERIALS REQUIRED: A [Public Health nursing employment application form, data sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

WORK LOCATIONS: Correctional Health Services including the King County Correctional Facility, 500 5th Ave, Seattle WA and the Regional Justice Center, 620 West James St, Kent WA. Occasional assignments to satellite sites may be required.

WORK SCHEDULE: This 1.0 FTE is overtime eligible; it works a 40 hour work week; schedule varies.

PRIMARY JOB FUNCTIONS INCLUDE: Perform Quality Assurance activities within the correctional setting to ensure compliance with the National Commission on Correctional Healthcare Standards. Analyze and evaluate Jail Health Service (JHS) system processes, determine areas requiring improvement, and implement a plan of action (including revision or creation of accompanying forms, if necessary). Design and maintain ongoing schedule for Continuous Quality Improvement (CQI) studies among JHS staff and provide technical assistance in the CQI process. Provide leadership as chairperson for the monthly CQI Committees at each facility and the quarterly JHS Quality Improvement Committee. Communicate CQI goals and results to the Senior Leadership Team as well as the line staff. Be familiar with required CQI activities to meet the requirements of applicable laws, government regulations, and internal standards. Coordinate policy development regarding ongoing CQI requirements, and assure that policy and procedure manuals are updated regarding CQI policies. Participate as a member of Public Health's Quality Practice and Program teams and participate in the development of policies, goals and objectives for this program. Provide direction in the development of a division and departmental Quality Improvement Plan. Research and design training and other programs to support the Quality Improvement Plan.

QUALIFICATIONS:

- Demonstrated knowledge and experience in principles and concepts of Quality Improvement and Quality Assurance and ability to translate those principles to the day-to-day health care operations of a correctional facility.
- Experience in CQI principles and concepts.
- Familiarity with the National Commission on Correctional Healthcare Standards and accreditation process.
- Ability to work independently with skill in handling a number of tasks simultaneously.

- Strong leadership, time management, organization, and communication skills (both oral and written).
- Excellent analytical, interpretive, facilitation, and problem-solving skills.
- Experience in group facilitation and knowledge of group dynamics.
- Data collection skills, including methods of data collection.
- Working knowledge of Word, Access, and Excel programs and related computer skills.
- Skill in working with diverse populations and cultures.
- Ability to display recent competency in above job duties.

NECESSARY SPECIAL REQUIREMENTS: Washington State license as a Registered Nurse and bachelor's degree in nursing science from a School of Nursing accredited by the National League of Nursing. Current CPR certification. Security clearance is required to work in jail. Must undergo a thorough back ground investigation, and pre employment physical. Valid Washington State Driver's license or ability to travel within King County in an expeditious manner required.

UNION MEMBERSHIP: Positions in this classification are represented by WSNA.

CLASS CODE: 8735

SEQUENCE NUMBER: 2486